

**Northern Kentucky Fly Fishers, Inc  
is affiliated with the**

**Federation of Fly Fishers**

**and a 100% member group of the  
League of Kentucky Sportsmen**

**RULES**

**&**

**BYLAWS**

**of**

**Northern Kentucky Fly Fishers, Inc**

**As Revised Dec, 1996**

## **RULES of the Northern Kentucky Fly Fishers, Inc**

## **BYLAWS of the Northern Kentucky Fly Fishers, Inc**

### **ALL MEMBERS ARE EXPECTED TO ADHERE TO THE FOLLOWING RULES:**

1. DUES ARE PAYABLE ON THE ANNIVERSARY OF THE DATE A MEMBER JOINED NKFF AND COVER THE NEXT TWELVE MONTHS. A THREE MONTH GRACE PERIOD IS GIVEN BEFORE ANY MEMBER IS CONSIDERED INACTIVE. ONLY PAID-UP MEMBERS CAN VOTE FOR DIRECTORS OF THE ORGANIZATION (ELECTIONS WILL BE HELD AT THE DECEMBER MEETING EACH YEAR).
2. THERE WILL BE NO REFUND OF ANY DUES ALREADY PAID BY A MEMBER WHO DECIDES TO TERMINATE HIS/HER MEMBERSHIP OR BY ANY MEMBER WHO IS TERMINATED BY ACTION OF THE BOARD OF DIRECTORS.
3. MEMBERS ARE EXPECTED TO CONDUCT THEMSELVES IN A CONSIDERATE MANNER WITH RESPECT TO OTHER MEMBERS, GUESTS, GUEST SPEAKERS AND OTHER FISHERMEN (AT OUTINGS OR ON-STREAM).
4. EACH MEMBER IS EXPECTED TO TAKE HIS/HER TURN HELPING TO PREPARE AND/OR SERVE DINNER AND/OR CLEANUP THE KITCHEN AFTER DINNER AT OUR MONTHLY MEETINGS. WE WILL CALL FOR VOLUNTEERS AT THE OCTOBER, NOVEMBER AND DECEMBER MEETINGS FOR KITCHEN DUTY FOR ALL MEETINGS DURING THE NEXT CALENDAR YEAR (THIS IS TO HELP US PUT OUT THE NEXT YEAR'S CALENDAR OF EVENTS). IF WE DO NOT GET ENOUGH VOLUNTEERS (THREE EACH MONTH) TO COVER THE ENTIRE NEXT YEAR'S MEETINGS WE WILL ASSIGN THE DUTY ALPHABETICALLY FROM THE MEMBERSHIP ROSTER.
5. MEMBERS ARE REQUIRED TO CALL THE DINNER RESERVATION NUMBER IF YOU PLAN TO ATTEND THE MEETING AND HAVE DINNER. THIS ALLOWS US TO ACCURATELY PLAN THE AMOUNT OF FOOD AND BEVERAGES FOR THE MEALS. THE DINNER RESERVATION NUMBER CHANGES PERIODICALLY; CHECK THE LATEST NEWSLETTER FOR THE CORRECT NUMBER TO CALL. PLEASE CALL BY 10:00 PM ON THE TUESDAY PRIOR TO THE MEETING.
6. WHEN AN NKFF FUNCTION REQUIRES PAYMENT OF MONEY ... (OVERNIGHT TRIPS, SPECIAL DINNERS (NOT HELD AT THE REGULAR MEETING PLACE), CLASSES (WHICH REQUIRE THE PURCHASE OF MATERIALS AND/OR TOOLS, ETC.), TO HOLD RESERVATIONS, BOAT CHARTERS, ETC.), .... MEMBERS WHO INTEND TO PARTICIPATE ARE EXPECTED TO PAY A DEPOSIT. IN CASES OF EXTREME EMERGENCY, REFUNDS WILL BE MADE UP TO A REASONABLE PERIOD OF TIME, DICTATED BY THE PROVIDERS OF THE SERVICES, ETC. THE DEPOSIT IS TO HELP GET THE EVENT SET UP.

### **ARTICLE 12. DISTRIBUTION OF ASSETS UPON DISSOLUTION**

Upon the dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code subject only to any Order of a Court of competent jurisdiction.

**BYLAWS of the Northern Kentucky Fly Fishers, Inc**

**RULES of the Northern Kentucky Fly Fishers, Inc**

**ARTICLE 9. GENERAL PROVISIONS**

**SECTION 1. ENDORSEMENTS**

No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

**SECTION 2. RELATIONS WITH OTHER ORGANIZATIONS**

THE ORGANIZATION WILL HAVE NO FINANCIAL INTEREST IN THE PROPERTY, ASSETS, OR LIABILITIES OF ANY OTHER ORGANIZATION IN WHICH IT MAY HOLD MEMBERSHIP OR WITH WHICH IT IS AFFILIATED.

**SECTION 3. GENERAL ACTIVITIES**

Notwithstanding any other provisions of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on by:

- A. A corporation exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code; or
- B. A corporation, contributions to which are deductible under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

**ARTICLE 10. ORGANIZATION RULES**

NKFF MAY ADOPT, CHANGE, OR RESCIND ANY SUCH RULES AS IT DESIRES TO GOVERN ITS USUAL ACTIVITIES WITHOUT PREVIOUS NOTICE BY A MAJORITY OF THE TOTAL MEMBERSHIP OF THE ORGANIZATION IF PRESENT AT ANY REGULAR OR SPECIAL MEETING. IF PRIOR NOTICE WAS GIVEN EACH MEMBER IN WRITING OR BY ARTICLE IN THE MONTHLY NEWSLETTER, THE ORGANIZATION MAY ADOPT, CHANGE, OR RESCIND ANY SUCH RULES BY A SIMPLE MAJORITY OF 33% OF THE TOTAL MEMBERSHIP WHETHER PRESENT AT SUCH MEETING OR BY PROPER ABSENTEE BALLOT.

**ARTICLE 11. AMENDMENTS TO THE BYLAWS**

THESE BYLAWS MAY BE AMENDED AT ANY MEETING OF THE ORGANIZATION PROVIDED THAT A NOTICE STATING THE PURPOSE OF EACH PROPOSED AMENDMENT AND THE REASON FOR IT IS MAILED TO EVERY MEMBER IN GOOD STANDING AND ENTITLED TO VOTE PRIOR TO THE DATE OF THE MEETING AT WHICH THE PROPOSED AMENDMENT IS TO BE VOTED UPON. A CONCURRING VOTE OF A MAJORITY OF 33% OF THE TOTAL MEMBERSHIP (WHETHER IN PERSON OR BY PROPER ABSENTEE BALLOT) WILL CONSTITUTE ACCEPTANCE OF THE AMENDMENT.

- 7. ALCOHOLIC BEVERAGES ARE PROHIBITED AT THE REGULAR INDOOR MEETINGS. OVERINDULGENCE IN ALCOHOLIC BEVERAGES AT THE OUTDOOR FUNCTIONS IS DISCOURAGED (THERE WILL ALWAYS BE YOUNG PEOPLE PRESENT ..... LET'S MAKE A GOOD IMPRESSION).
- 8. ABSOLUTELY NO ILLICIT DRUGS ARE TO BE IN EVIDENCE AT ANY NKFF FUNCTION. DOING SO IS GROUNDS FOR IMMEDIATE TERMINATION FROM THE ORGANIZATION.
- 9. NO FIREARMS ARE TO BE BROUGHT TO ANY MEETING, EXCEPT FOR THE EXPLICIT USE OF FIREARMS SAFETY INSTRUCTION BY QUALIFIED PERSONS.

**BYLAWS of the Northern Kentucky Fly Fishers, Inc**

**BYLAWS of the Northern Kentucky Fly Fishers, Inc**

**ARTICLE 1. NAME AND PURPOSE**

**SECTION 1. NAME**

THE NAME OF THE NONPROFIT CORPORATION, CHARTERED UNDER THE LAWS OF THE STATE OF KENTUCKY, IS "NORTHERN KENTUCKY FLY FISHERS, INC.", AND IS REFERRED TO IN THESE BYLAWS AS NKFF, THE OFFICIAL BUSINESS ADDRESS OF WHICH WILL BE:  
NORTHERN KENTUCKY FLY FISHERS, INC.  
604 HIGHLAND TRACE  
HIGHLAND HEIGHTS, KY. 41076

**SECTION 2. PURPOSE**

This Corporation is a non-profit, domestic corporation to be organized exclusively for educational and conservation purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code. The purpose for which it is organized are as follows:

To promote interest through education in the sport of flyfishing and all related subjects including, but not limited to, fly-casting, fly-tying, rod-building, net-building and to assist in the protection and improvement of natural resources which have a direct relationship to flyfishing by arranging meetings, conferences and related educational activities for its members and the public.

**ARTICLE 2. MEMBERSHIP**

**SECTION 1. ELIGIBILITY**

ANYONE WHO IS INTERESTED IN AND CAPABLE OF FURTHERING THE PURPOSES OF NKFF SHALL BE ELIGIBLE FOR MEMBERSHIP SUBJECT TO THE PROVISIONS IN SECTION 3 OF THIS ARTICLE.

**SECTION 2. LIMITATIONS**

THE TOTAL MEMBERSHIP OF NKFF WILL NOT BE LIMITED TO ANY SET NUMBER. THE NUMBER OF PERSONS UNDER THE AGE OF 18 WILL NOT EXCEED 50% OF THE TOTAL MEMBERSHIP.

**SECTION 3. ACCEPTANCE**

APPLICATION FOR MEMBERSHIP WILL BE SUBMITTED TO THE SECRETARY OF NKFF OR TO THE CURRENT DIRECTOR OF MEMBERSHIP OF NKFF TOGETHER WITH SUCH OTHER INFORMATION AS THE BOARD OF DIRECTORS OF NKFF ELECT TO REQUIRE WITH THE APPLICATION. THE APPLICANT WILL BE REQUIRED TO SIGN A WAIVER RELEASING NKFF, ITS BOARD OF DIRECTORS, AND ITS MEMBERSHIP FROM ANY LIABILITY IN ACSE OF LOSS OR INJURY INCURRED AS A RESULT OF ANY FUNCTION OR ACTIVITIES OF NKFF AND, UPON PAYMENT OF ANNUAL DUES AND SIGNING OF WAIVER, WILL BE ADMITTED TO THE MEMBERSHIP AND WILL BE ENTITLED TO ALL PRIVILEGES OF MEMBERSHIP.

- 5.2. EVERY EXPENSE AND FINANCIAL LIABILITY OF NKFF AND EVERY EXPENDITURE OF MONEY OF NKFF WILL BE EVIDENCED BY A VOUCHER OR RECEIPT OR OTHER APPROPRIATE INSTRUMENT SIGNED BY A PERSON OR PERSONS PROPERLY AUTHORIZED TO INCUR THE EXPENSE, LIABILITY, OR EXPENDITURE WITH THE DATE OF THE BOARD AUTHORIZATION OF SUCH EXPENDITURE.
- 5.3. THE TREASURER WILL ESTABLISH PETTY CASH ACCOUNTS AS AUTHORIZED BY THE BOARD. THESE FUNDS WILL BE DISBURSED FOR THE USUAL PETTY CASH PURPOSES BY THE PERSON NAMED IN THE BOARD AUTHORIZATION OF THE ACCOUNT. STATEMENTS OF EXPENDITURES WILL BE DULY RECORDED AND THE EXPENDITURES APPROVED BY THE TREASURER BEFORE THE ACCOUNT IS REPLENISHED.
- 5.4. NO PART OF THE NET EARNINGS SHALL INURE TO THE BENEFIT OF, OR BE DISTRIBUTED TO ITS MEMBERS, TRUSTEES, OFFICERS, OR OTHER PRIVATE PERSONS, EXCEPT THAT THE CORPORATION SHALL BE AUTHORIZED AND EMPOWERED TO MAKE PAYMENTS AND DISTRIBUTIONS IN FURTHERANCE OF THE PURPOSES SET FORTH ABOVE IN ARTICLE III.

**SECTION 6. SPECIAL FUNDS**

- 6.1. THE BOARD, OR THE MEMBERSHIP AT A REGULAR MEETING, MAY ESTABLISH SPECIAL FUNDS TO BE SET ASIDE FOR SPECIFIC PURPOSES AND MAY APPROPRIATE DEPOSITS OF MONEYS TO SUCH SPECIAL FUNDS FROM TIME TO TIME.
- 6.2. NO EXPENDITURES WILL BE MADE FROM SUCH SPECIAL FUNDS OTHER THAN FOR THE PURPOSE DESIGNATED WHEN THE FUND WAS ESTABLISHED, EXCEPT THAT NKFF BY A CONCURRING TWO-THIRDS VOTE OF NOT LESS THAN 33% OF THE TOTAL MEMBERSHIP MAY BORROW MONEYS FROM A SPECIAL FUND PROVIDED NOTICE OF THE INTENTION TO BORROW, STATING THE AMOUNT THEREOF, THE NECESSITY AND THE REASONS THEREFORE AND THE METHOD OF REPAYMENT WILL BE MADE KNOWN TO EVERY MEMBER VIA A NOTICE IN THE MONTHLY NEWSLETTER PRIOR TO THE MEETING AT WHICH THE PROPOSAL WILL BE VOTED UPON.
- 6.3. NKFF, BY A CONCURRING TWO-THIRDS VOTE OF NOT LESS THAN 33% OF THE TOTAL MEMBERSHIP, MAY ELIMINATE A SPECIAL FUND AND CAUSE SUCH FUND TO BE STRICKEN OFF THE RECORDS PROVIDED NOTICE OF THE INTENTION OF ELIMINATION, STATING THE PURPOSE FOR WHICH THE MONEYS THEREIN, IF ANY, WILL BE USED AND THE REASON AND NECESSITY THEREFORE WILL BE MADE KNOW TO EVERY MEMBER VIA A NOTICE IN THE MONTHLY NEWSLETTER PRIOR TO THE MEETING AT WHICH THE PROPOSAL TO BORROW IS VOTED UPON.

**BYLAWS of the Northern Kentucky Fly Fishers, Inc**

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**ARTICLE 7. COMMITTEES**

**SECTION 1. STANDING COMMITTEES**

ANY OFFICER OR DIRECTOR MAY ESTABLISH A COMMITTEE OF NKFF MEMBERS AND/OR OTHER DIRECTORS TO ASSIST IN THE FULFILLMENT OF THE DUTIES OF HIS/HER OFFICE, COMMITTEE MEMBERS WILL BE SOLICITED FROM THE GENERAL MEMBERSHIP AT REGULAR MEETINGS OR THROUGH NOTICES IN THE MONTHLY NEWSLETTER OR THROUGH DIRECT PERSONAL CONTACT.

**ARTICLE 8. FINANCES**

**SECTION 1. FISCAL YEAR**

THE FISCAL YEAR FOR NKFF WILL BEGIN ON JANUARY 1 OF EACH YEAR AND END ON DECEMBER 31 OF THE SAME CALENDAR YEAR.

**SECTION 2. DUES PAYABLE**

ANNUAL DUES WILL BECOME PAYABLE ON THE FIRST DAY OF THE ANNIVERSARY MONTH OF EACH MEMBER'S JOINING NKFF AND COVER THE NEXT TWELVE (12) MONTHS. A THREE MONTH GRACE PERIOD WILL BE GIVEN BEFORE MARKING ANY MEMBER AS INACTIVE.

**SECTION 3. AMOUNT OF ANNUAL DUES**

- 3.1. THE AMOUNT OF THE ANNUAL DUES WILL BE ESTABLISHED BY THE BOARD BEFORE THE END OF BUSINESS AT THE OCTOBER MEETING FOR THE IMMEDIATELY SUCCEEDING FISCAL YEAR. SUCH DUES WILL CONTINUE FROM YEAR TO YEAR UNTIL CHANGED BY THE BOARD.
- 3.2. NO REFUND OF DUES WILL BE MADE UNDER ANY CIRCUMSTANCES.

**SECTION 4. ANNUAL BUDGET**

AT ITS FIRST MEETING OF EACH FISCAL YEAR THE BOARD WILL PREPARE AN ANNUAL BUDGET SHOWING IN DETAIL THE ANTICIPATED INCOME AND EXPENDITURES. UNLESS OTHERWISE DIRECTED BY A MEETING OF THE MEMBERS, THE BOARD WILL NOT ADOPT ANY BUDGET THE AGGREGATE OF WHICH IN ANY FISCAL YEAR WILL EXCEED THE ESTIMATED INCOME OF SUCH YEAR.

**SECTION 5. EXPENDITURES**

- 5.1. NO MEMBER, OFFICER, OR REPRESENTATIVE OF NKFF WILL HAVE THE AUTHORITY TO CONTRACT ANY OBLIGATION FOR NKFF, OR TO EXPEND ANY MONEY OF NKFF UNLESS THE CONTRACT OR COMMITMENT HAS BEEN AUTHORIZED BY THE BOARD OR BY A SPECIAL RESOLUTION AT A REGULAR MEETING, AND UNLESS THE BOARD HAS MADE AN APPROPRIATION OF FUNDS FOR THAT PURPOSE.

**SECTION 4. HONORARY MEMBER**

NKFF MAY ELECT ANY PERSON TO THE STATUS OF HONORARY MEMBER IF SAID PERSON IS DEEMED TO HAVE FURTHERED THE PURPOSES OF THE ORGANIZATION IN AN OUTSTANDING AND SELFLESS MANNER. HONORARY MEMBERS WILL BE ENTITLED TO ALL RIGHTS AND PRIVILEGES OF THE REGULAR MEMBERS BUT WILL NOT BE REQUIRED TO PAY ANY DUES.

**SECTION 5. RENEWAL AND TERMINATION**

- 5.1. ANY MEMBER IN GOOD STANDING MAY RENEW MEMBERSHIP IN NKFF BY PAYING THE ANNUAL DUES FOR THE UPCOMING FISCAL YEAR.
- 5.2. ANY MEMBER MAY RESIGN BY LETTER ADDRESSED TO THE SECRETARY OR TO THE DIRECTOR OF MEMBERSHIP, AND THE RESIGNATION WILL BECOME EFFECTIVE UPON RECEIPT THEREOF. SUCH MEMBER WILL FORFEIT ALL DUES ALREADY PAID.
- 5.3. THE BOARD OF DIRECTORS MAY TERMINATE ANY MEMBER FOR INFRACTION OF ANY NKFF RULE OR FOR ANY OTHER CAUSE IF THE BOARD DEEMS SUCH ACTION TO BE IN THE BEST INTERESTS OF THE ORGANIZATION. THE BOARD WILL IMMEDIATELY NOTIFY A MEMBER SO TERMINATED IN WRITING. THE TERMINATED MEMBER WILL THEREAFTER BE ENTITLED TO A REASONABLE OPPORTUNITY TO BE HEARD, IN PERSON OR BY REPRESENTATIVE, BY THE BOARD OF DIRECTORS OR A SPECIAL COMMITTEE APPOINTED BY IT CONCERNING HIS OR HER TERMINATION. THE BOARD MAY THEREAFTER RESCIND THE TERMINATION OR EXPEL THE MEMBER AND ITS DECISION WILL BE FINAL.

**ARTICLE 3. AUTHORITY**

**SECTION 1. MEMBERSHIP**

ALL OF THE RIGHTS AND POWERS WHICH MAY BE EXERCISED BY NKFF WILL BE VESTED IN THE MEMBERSHIP. THESE RIGHTS AND POWERS WILL BE SUBJECT TO EXERCISE OR CHANGE BY THE MEMBERSHIP AT A REGULAR BUSINESS MEETING OR A DULY CALLED SPECIAL MEETING.

**SECTION 2. OFFICERS AND BOARD OF DIRECTORS**

THE OFFICERS AND THE BOARD OF DIRECTORS WILL MANAGE, DIRECT, CONTROL, AND ADMINISTER THE PROPERTY, AFFAIRS, AND BUSINESS OF THE ORGANIZATION, WILL PUT INTO EFFECT ALL GENERAL POLICIES, DIRECTIONS, AND INSTRUCTIONS ADOPTED AT THE MEETINGS, AND WILL ACT FOR NKFF IN ALL MATTERS WITHIN THE JURISDICTION GRANTED THE OFFICERS AND THE BOARD OF DIRECTORS BY THESE BYLAWS AND THE MEMBERSHIP.

**SECTION 3. THE BOARD OF DIRECTORS**

THE BOARD OF DIRECTORS WILL GOVERN THE EXPENDITURE OF ALL FUNDS OF WHATEVER NATURE. NO OFFICER, COMMITTEE, COMMITTEE MEMBER, OR NKFF MEMBER MAY INCUR ANY FINANCIAL OBLIGATION FOR NKFF WITHOUT FIRST HAVING THE APPROVAL OF THE BOARD AND ITS AUTHORITY TO ACT FOR NKFF.

**BYLAWS of the Northern Kentucky Fly Fishers, Inc**

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**ARTICLE 4. MEETINGS**

**SECTION 1. REGULAR MEETINGS**

REGULAR MEETINGS OF THE MEMBERSHIP WILL BE HELD ONCE EACH MONTH SUCH A TIME AND PLACE AS DIRECTED BY THE BOARD.

**SECTION 2. SPECIAL MEETINGS**

- 2.1. SPECIAL MEETINGS OF THE MEMBERSHIP WILL BE HELD WHENEVER SUCH A MEETING IS CALLED BY:
  - A. THE BOARD, THE PRESIDENT OF NKFF, OR IN HIS OR HER ABSENCE, THE VICE-PRESIDENT; OR
  - B. A VOTE OF THE MAJORITY OF THE MEMBERS AT A REGULAR MEETING PROVIDED A MINIMUM OF 20% OF THE TOTAL MEMBERSHIP IS PRESENT; OR
  - C. A WRITTEN PETITION TO THE BOARD SIGNED BY NOT LESS THAN 25% OF ALL THE VOTING MEMBERS. THE PETITION WILL STATE THE PURPOSE OF SUCH SPECIAL MEETING.
- 2.2. SPECIAL MEETING CALLED UNDER THE PROVISIONS OF THIS SECTION ARE TO BE HELD WITHIN 45 DAYS AFTER CALLING SUCH A MEETING OR RECEIPT OF SUCH RESOLUTION OR PETITION BY THE BOARD.
- 2.3. NOTICE OF SUCH SPECIAL MEETING WILL BE GIVEN EVERY MEMBER BY PERSONAL DELIVERY OR BY MAIL TO THE MEMBER'S ADDRESS ON FILE WITH NKFF NOT LESS THAN 5 DAYS BEFORE THE DATE OF THE MEETING.

**SECTION 3. PROXY VOICE AND ABSENTEE BALLOTS**

VOTING BY PROXY WILL NOT BE PERMITTED AT MEETINGS OF NKFF. ABSENTEE BALLOTS IN A SIGNED, SEALED ENVELOPE MUST BE GIVEN TO THE SECRETARY OF NKFF PRIOR TO COUNTING OF THE VOTE. IT WILL BE ASSUMED THAT THOSE MEMBERS NOT VOTING ON ANY ISSUE WISH TO CONCUR WITH THE MAJORITY OF THOSE WHO DO VOTE. IN ANY CASE, UNLESS A DIFFERENT PERCENTAGE IS SPECIFIED IN THESE BYLAWS, AT LEAST 33% OF THE TOTAL MEMBERSHIP MUST CAST A VOTE FOR AN ISSUE TO BE PASSED.

**SECTION 4. QUORUM**

A QUORUM FOR A REGULAR OR SPECIAL MEETING OF NKFF WILL CONSIST OF NOT LESS THAN 25% OF THE TOTAL MEMBERSHIP.

**SECTION 5. MAJORITY**

EVERY DECISION OF A MEETING WILL BE BY A MAJORITY OF THE VOTES CAST, UNLESS A LARGER VOTE IS REQUIRED BY THESE BYLAWS.

**SECTION 6. RULES OF ORDER**

MEETINGS WILL BE CONDUCTED IN ACCORDANCE WITH "ROBERT'S RULES OF ORDER, REVISED" ONLY IF NECESSARY FOR THE ORDERLY CONDUCTANCE OF A MEETING OF THE MEMBERSHIP, OR AT THE REQUEST OF ANY TWO MEMBERS ATTENDING SUCH MEETING.

4.13. THE NEWSLETTER EDITOR(S) WILL:

-PRODUCE OR CAUSE TO BE PRODUCED THROUGH THE EFFORTS OF OTHER MEMBERS OF NKFF, AN INFORMATIVE NEWSLETTER TO BE MAILED TO EACH MEMBER ON A MONTHLY BASIS. THIS NEWSLETTER SHOULD INCLUDE, BUT IS NOT LIMITED TO, REPORTS ON PAST AND UPCOMING MEETINGS OR EVENTS OF NKFF, ARTICLES ON FLYFISHING-RELATED SUBJECTS, MAPS OR DIRECTIONS TO NKFF EVENTS, WELCOMES TO NEW NKFF MEMBERS AND GENERAL INFORMATION AS IS RELATED TO THE PURPOSES OF THE ORGANIZATION. THIS MAY ENTAIL THE ACTUAL SETUP OF THE ARTICLES, REPRODUCTION OF THE NEWSLETTER, FOLDING, STAPLING, LABELING, STAMPING AND MAILING OF THE NEWSLETTER AT LEAST ONE WEEK IN ADVANCE OF THE NORMAL GENERAL MEETINGS.

**SECTION 5. VACANCIES**

SHOULD A VACANCY OCCUR IN ANY OFFICE OF NKFF, OTHER THAN DUE TO THE REGULAR EXPIRATION OF A TERM OF OFFICE, IT WILL BE THE DUTY OF THE BOARD TO FILL THE VACANCY FOR THE UNEXPIRED TERM OF OFFICE.

**SECTION 6. IMPEACHMENT**

PROCEEDINGS TO RELIEVE AN OFFICER OF ELECTED OFFICE SHALL ONLY TAKE PLACE AT A SPECIAL MEETING CALLED IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE 4. THE MOTION TO RELIEVE AN OFFICER OF ELECTED OFFICE WILL REQUIRE A CONCURRING VOTE OF NOT LESS THAN TWO-THIRDS OF THE MEMBERS PRESENT AT SUCH SPECIAL MEETING, PROVIDED A MINIMUM OF 33% OF THE TOTAL MEMBERSHIP IN NKFF IS EITHER PRESENT OR HAS VOTED ON THE ISSUE BY PROPER ABSENTEE BALLOT.

**ARTICLE 6. EXECUTIVE BOARD & MEETINGS OF EXECUTIVE BOARD**

**SECTION 1. EXECUTIVE BOARD OF DIRECTORS**

THERE WILL BE AN EXECUTIVE BOARD OF THE DIRECTORS CHAIRED BY THE PRESIDENT, HEREIN REFERRED TO AS THE BOARD, CONSISTING OF THE DIRECTORS AND OFFICERS.

**SECTION 2. MEETING TIME AND PLACE**

MEETINGS OF THE BOARD WILL BE HELD NOT LESS THAN ONCE EVERY THREE (3) MONTHS AT A TIME AND PLACE FIXED BY THE BOARD. NOTICE OF EACH OF THE MEETINGS WILL BE GIVEN EACH MEMBER OF THE BOARD VIA TELEPHONE.

**SECTION 3. DECISIONS**

ALL DECISIONS WILL BE RENDERED BY A MAJORITY VOTE OF THE TOTAL MEMBERSHIP OF THE BOARD EITHER IN PERSON AT A MEETING OR BY PHONE SOLICITATION OF THEIR VOTE.

**BYLAWS of the Northern Kentucky Fly Fishers, Inc**

- 4.9. THE TRIPS DIRECTOR WILL:  
-COORDINATE THE PLANNING OF AT LEAST FOUR LOCAL (WITHIN 100 MILES - ONE DAY) FISHING TRIPS AND AT LEAST FOUR REMOTE (LONG DISTANCE - MULTI-DAY) FISHING TRIPS EACH YEAR (SEPARATE FROM REGULAR OUTDOOR MEETINGS)  
-ASSIST THE PROGRAMS DIRECTOR IN SETTING UP OUTDOOR MEETINGS  
-MAINTAIN A FILE OF INFORMATION ON FISHING LICENSE FEES IN THE VARIOUS STATES IN WHICH TRIPS ARE PLANNED  
-MAINTAIN A FILE OF ACCOMMODATIONS (MOTELS, LODGES, CAMPGROUNDS, ETC.) IN THE VARIOUS AREAS WHERE TRIPS ARE PLANNED  
-MAINTAIN A FILE OF INSECT ACTIVITY (HATCHES) AND CORRESPONDING FLY PATTERNS WHICH ARE EFFECTIVE FOR A GIVEN AREA, STREAM, RIVER, LAKE, ETC.
- 4.10. THE CONSERVATION DIRECTOR WILL:  
-PROMOTE THE PROTECTION AND IMPROVEMENT OF RELATED NATURAL RESOURCES, THE ETHICS AND ETIQUETTE OF FLYFISHING AND THE BENEFITS OF CATCH-AND-RELEASE FISHING  
-SUPERVISE THE DEVELOPMENT OF A LIST OF LOCAL CONSERVATION PROJECTS TO BE SUBMITTED TO THE MEMBERSHIP AND BOARD  
-ACT AS WARM-WATER FISHERIES REPRESENTATIVE TO THE SOUTHEASTERN COUNCIL OF THE FEDERATION OF FLY FISHERS  
-COORDINATE THE PLANNING OF ANY ACTIVE CONSERVATION PROJECT IN WHICH NKFF BECOMES INVOLVED
- 4.11. THE EDUCATION DIRECTOR WILL:  
-COORDINATE ALL TEACHING ACTIVITIES OF NKFF AND ENSURE THAT PROPER HANDOUTS, SUPPLIES, MATERIALS, TOOLS, ETC., ARE AVAILABLE FOR SUCH CLASSES  
-COORDINATE AND SUPERVISE A YOUTH EDUCATION PROGRAM ON FLYFISHING AND RELATED TOPICS  
-ESTABLISH AT LEAST THREE EVENTS EACH YEAR TO BE INCLUDED ON THE CALENDAR OF EVENTS. THESE EVENTS SHOULD BE OPEN TO THE PUBLIC AND AVAILABLE VIA THE LOCAL COUNTY PARKS ADMINISTRATION  
-ENSURE THAT THE MEMBERS OF NKFF ARE ALSO PROVIDED WITH WHATEVER FLYFISHING-RELATED CLASS OPPORTUNITIES AS IS POSSIBLE AND DESIRABLE  
-MAINTAIN A DIRECTORY OF NKFF TEACHING ACTIVITIES AND ASSEMBLE THE REQUIRED FORMS OF THE FEDERATION OF FLY FISHERS AND THE KENTUCKY VOLUNTEER AQUATIC EDUCATION INSTRUCTOR PROGRAM
- 4.12. THE DIRECTORS-AT-LARGE (TWO OR MORE) WILL:  
-ASSIST THE NEWSLETTER EDITOR IN THE LABELING, STAMPING, AND MAILING OF THE MONTHLY NEWSLETTER OR OTHER MAILINGS TO THE GENERAL MEMBERSHIP AS NECESSARY  
-PROVIDE NEEDED ASSISTANCE TO WHATEVER OTHER DIRECTOR OR OFFICER OF NKFF FOR WHATEVER PROJECT(S) ARE CURRENTLY ACTIVE

**BYLAWS of the Northern Kentucky Fly Fishers, Inc**

**ARTICLE 5. OFFICERS OF NKFF**

**SECTION 1. DIRECTORS**

THE DIRECTORS OF NKFF WILL CONSIST OF TEN (10) OR MORE MEMBERS OF THE ORGANIZATION AS ELECTED BY THE MEMBERSHIP.

**SECTION 2. ELECTIONS OF DIRECTORS**

THE ELECTION OF DIRECTORS WILL BE HELD EACH YEAR DURING THE REGULAR DECEMBER MEETING. EACH YEAR THE MEMBERSHIP WILL ELECT TEN (10) OR MORE MEMBERS TO SERVE AS DIRECTORS FOR THE NEXT CALENDAR YEAR. NOMINATIONS FOR DIRECTOR POSITIONS WILL BE CALLED FOR DURING THE REGULAR MEETINGS IN SEPTEMBER AND OCTOBER AND A LIST OF ALL NOMINATIONS WILL BE PUBLISHED IN THE NEWSLETTER PRIOR TO THE DECEMBER MEETING.

**SECTION 3. ELIGIBILITY**

ANY MEMBER OF NKFF IN GOOD STANDING IS ELIGIBLE FOR ELECTION TO DIRECTOR OF THE ORGANIZATION.

**SECTION 4. DUTIES OF THE OFFICERS AND DIRECTORS**

4.1. THE PRESIDENT WILL:

- BE THE ADMINISTRATIVE HAND OF NKFF
- EXERCISE GENERAL SUPERVISION OF NKFF AFFAIRS
- PERFORM ALL DUTIES REQUIRED OF HIM/HER BY THE BYLAWS OR DELEGATED TO HIM/HER BY THE BOARD
- PERFORM ALL OTHER DUTIES WHICH ARE USUAL AND INCIDENTAL TO THE OFFICE OF PRESIDENT
- PRESIDE AT EVERY MEETING OF NKFF AND THE BOARD
- ATTEND, WHENEVER POSSIBLE, ALL NKFF FUNCTIONS
- APPOINT ALL MEMBERS OF THE VARIOUS COMMITTEES
- SERVE AS AN EX-OFFICIO MEMBER OF ALL COMMITTEES
- ALONG WITH ONE OTHER OFFICER OF NKFF, SIGN ALL CONTRACTS AND LEGAL DOCUMENTS FOR AND IN THE NAME OF NKFF BUT ONLY WHEN AUTHORIZED BY THE BOARD

4.2. THE VICE-PRESIDENT WILL:

- IN THE ABSENCE OF THE PRESIDENT, ACT AS THE PRESIDENT IN ALL MATTERS
- PERFORM ALL DUTIES REQUIRED OF HIM/HER BY THE BYLAWS OR DELEGATED TO HIM/HER BY THE BOARD
- ATTEND, WHENEVER POSSIBLE, ALL NKFF FUNCTIONS
- ASSIST ANY OTHER OFFICER OR DIRECTOR IN THE PERFORMANCE OF HIS/HER DUTIES
- ALONG WITH ONE OTHER OFFICER OF NKFF, SIGN ALL CONTRACTS AND LEGAL DOCUMENTS FOR AND IN THE NAME OF NKFF BUT ONLY WHEN AUTHORIZED BY THE BOARD

## BYLAWS of the Northern Kentucky Fly Fishers, Inc

- 4.3. THE SECRETARY WILL:  
-TAKE CHARGE OF AND BE RESPONSIBLE FOR ALL CLERICAL WORK PERTAINING TO THE BUSINESS OF NKFF INCLUDING:  
-KEEPING A RECORD OF ALL REGULAR AND BOARD MEETINGS  
-DOING CORRESPONDENCE RELATIVE TO NKFF BUSINESS  
-PRESENTING A WRITTEN RECORD OF ALL ITEMS OF BUSINESS OUTSTANDING AS OF THE LAST MEETING IN HIS/HER TERM OF OFFICE  
-COUNTING AND RECORDING ALL SECRET BALLOTS  
-MAINTAIN A HISTORY OF THE NKFF ORGANIZATION AND EVENTS  
-PRODUCING ANY AND ALL RECORDS, CORRESPONDENCE, DOCUMENTS, ETC., AND ANY OTHER INFORMATION IN HIS/HER CARE WHENEVER ORDERED BY THE PRESIDENT OR THE BOARD
- 4.4 THE TREASURER WILL:  
-BE RESPONSIBLE FOR ALL FINANCIAL ACTIVITY OF NKFF  
-RECEIVE ALL MONIES AND WILL DEPOSIT THEM IN A BANK OR BANKS APPROVED BY THE BOARD  
-KEEP A REGULAR AND SYSTEMATIC BOOK OF ACCOUNTS  
-EXHIBIT SUCH BOOKS AND ANY AND ALL PAPERS AND VOUCHERS WHENEVER SO DIRECTED BY THE PRESIDENT OR THE BOARD  
-SUBMIT A WRITTEN STATEMENT OF DISBURSEMENTS AND RECEIPTS TO THE BOARD MEMBERS PRIOR TO EACH REGULAR MEETING  
-PAY ONLY SUCH BILLS AS ARE PRESENTED TO HIM/HER BY THE AUTHORITY OF THE BOARD  
-GIVE WRITTEN RECEIPTS FOR ANY CASH RECEIVED  
-SIGN ALL CHECKS FOR NKFF  
-SERVE AS A STEWARD OF ALL NKFF OWNED EQUIPMENT
- 4.5 THE MEMBERSHIP DIRECTOR WILL:  
-ASSIST IN THE MAINTENANCE OF AN ACCURATE AND COMPLETE RECORD OF ALL MEMBERS' NAMES, ADDRESSES, PHONE NUMBERS, AND OTHER PERTINENT INFORMATION  
-ASSIST IN CREATING MAILING LABELS TO BE USED FOR THE MAILING OF THE MONTHLY NEWSLETTER OR ANY OTHER SPECIAL MAILINGS AS NECESSARY  
-DEVELOP AND MAINTAIN METHODS OF ADVERTISING NKFF TO THE GENERAL PUBLIC TO PROMOTE NEW MEMBERSHIP  
-COORDINATE A COMMITTEE FOR THE PURPOSE OF CALLING ALL MEMBERS BY TELEPHONE WHENEVER NECESSARY  
-KEEP MATERIALS RELATIVE TO THE PROMOTION OF THE FEDERATION OF FLY FISHERS AND THE LEAGUE OF KENTUCKY SPORTSMEN AVAILABLE FOR MEMBERS  
-COORDINATE MANPOWER FOR THE PROJECTS AND ACTIVITIES OF THE ORGANIZATION

## BYLAWS of the Northern Kentucky Fly Fishers, Inc

- 4.6. THE DINNERS DIRECTOR WILL:  
-PROMOTE THE DINNER RESERVATIONS PROGRAM TO ACCURATELY PREDICT THE AMOUNT OF FOOD NEEDED FOR EACH REGULAR MEETING  
-MAINTAIN AN ACCURATE RECORD OF ALL MEMBERS AND GUESTS WHO ATTEND REGULAR MEETINGS  
-COORDINATE, FOR EACH REGULAR MEETING, THREE (3) MEMBERS TO COOK, SERVE, AND CLEAN UP AFTER THE DINNER  
-MAINTAIN A LIST OF SUGGESTED DINNERS WHICH CAN BE EASILY PREPARED AND SERVED  
-MAINTAIN A STOCK OF DINNERWARE, PAPER PRODUCTS, COFFEE, AND ENSURES AMPLE COLD DRINK ARE AVAILABLE FOR ANY MEETING  
-ENSURE THAT THE MEETING HALL IS LEFT IN A CLEAN AND ORDERLY STATE AFTER EACH OF THE REGULAR MEETINGS OR ANY SPECIAL EVENT  
-ASSIST IN THE PLANNING OF AN ANNUAL BANQUET WITH SPECIAL GUEST SPEAKER AND PROGRAM
- 4.7. THE PROGRAMS DIRECTOR WILL:  
-COORDINATE, FOR EACH REGULAR MEETING, A PROGRAM OF FLYFISHING RELATED NATURE (FILMS, SLIDES, GUEST SPEAKERS, DISCUSSION PANEL, SHORT DURATION PROJECTS OR DEMONSTRATIONS, SWAP OR AUCTION MEETS) INCLUDING PREPARATION OF VISUAL AIDS EQUIPMENT (PROJECTORS, VCR/BETA, TELEVISION, SCREENS, ETC.)  
-SETUP OUTDOOR FISHING MEETINGS FOR THE LATE SPRING, SUMMER AND EARLY FALL MEETINGS AT LOCAL LAKES, PONDS, OR STREAMS USUALLY WITH THE ASSISTANCE OF THE TRIPS DIRECTOR  
-SUPPLY A LIST OF ALL PROGRAMS SCHEDULED FOR THE FOLLOWING YEAR TO THE SECRETARY BY THE DECEMBER MEETING OF EACH YEAR  
-ASSIST IN THE PLANNING OF AN ANNUAL BANQUET WITH SPECIAL GUEST SPEAKER AND PROGRAM
- 4.8 THE RAFFLES DIRECTOR WILL:  
-WITH THE TREASURER, SELECT ITEMS TO BE RAFFLED OFF AT EACH MONTHLY MEETING (RODS, REELS, LINES, HOOKS, FLIES, VESTS, FLY BOXES, PIN-ONS, ETC.) AND MAINTAIN AN ADEQUATE SUPPLY OF SAID ITEMS TO COVER AT LEAST THE NEXT THREE (3) REGULAR MEETINGS  
-KEEP AWARE OF THE PRICING OF FLYFISHING AND RELATED SUBJECT EQUIPMENT AND MAINTAIN A LIBRARY OF CURRENT CATALOGS FOR USE BY THE GENERAL MEMBERSHIP  
-MAINTAIN LISTS OF EQUIPMENT FOR BEGINNING FLYFISHERS AND FLY-TYERS (INCLUDING TACKLE, MATERIALS, PUBLICATIONS, ETC.)  
-COORDINATE ORDERING OF EQUIPMENT FOR NKFF MEMBERS FROM WHOLESALE DISCOUNT VENDORS AS A SERVICE TO MEMBERS AT NO COST  
-ASSIST IN THE PLANNING OF AN ANNUAL BANQUET WITH SPECIAL GUEST SPEAKER AND PROGRAM